

IASC Honor Council Mini-Book Scorecard

Scorers Name: _____ Name of School: _____

**** Final graded copy is to be placed in the book**

I. Mechanics

A. Constitution

- | | | |
|--|----------|-------|
| 1. Submit one current copy of your constitution. | 3 Points | _____ |
| 2. Evidence of at least one proposed revision within the last three years. | 1 Point | _____ |
| 3. Include one old and one revised constitution with original section highlighted and revisions highlighted. | 1 Point | _____ |

Subtotal _____/5

B. Elections

- | | | |
|--|---------|-------|
| 1. Evidence of a procedure for selecting student council members. (Campaigning, petitions, etc.) | 1 Point | _____ |
| 2. Evidence of nomination procedure for officer/executive board of student council. | 1 Point | _____ |
| 3. Evidence of student council/executive board elections. (Ballot, petition, etc.) | 1 Point | _____ |

Subtotal _____/3

C. Meetings

- | | | |
|--|----------|-------|
| 1. Submit agendas and minutes from three business meetings. Dates for minutes and agendas must match. (1 point for each agenda; 1 point for each set of minutes) | 6 Points | _____ |
| 2. Submit two executive board meeting reports. (Written report, executive board meeting minutes, etc.) (1 point each) | 2 Points | _____ |
| 3. Submit two itemized treasurer's reports. (1 point each) | 2 Points | _____ |
| 4. Evidence of faculty/administration involvement in a student activity or student council meeting. (Announcements, sign-in sheet, etc.) | 2 Points | _____ |

Subtotal _____/12

D. Committees

*** *Standing Committee: A committee that meets throughout the year. (e.g. finance, constitution, etc.)*

*** *Ad Hoc Committee: A committee that meets for a certain period of time or until the project is completed. (e.g. homecoming decorations, car wash, etc.)*

1. Submit a report (current summary of the business of the committee) from three different standing committees. (Minutes, proposals, etc.) (2 points each) 6 Points _____

2. Submit three standing committee evaluation reports. (Evaluations by committee chairs of projects that the committee completed.) (2 points each; max of 3 reports) 6 Points _____

3. Submit a report (current summary of the business of the committee) from three ad hoc committees. (2 points each; max of 3 reports) 6 Points _____

2. Submit three ad hoc committee evaluation reports. (Evaluations by committee chairs of projects that the committee completed.) (2 points each; max of 3 reports) 6 Points _____

Subtotal _____/24

E. Planning

1. Submit a calendar (yearly or monthly) of council meetings and activity dates. 2 Points _____

2. Proposed budget for the school year. 2 Points _____

Subtotal _____/4

Total: _____/48

II. Communications

A. Representation on Council

- 1. Evidence of communication to student council from student body. (Written letters, written suggestions, minutes, etc.) 2 Points _____

Subtotal _____/2

B. Student Council/School Relations

- 1. Evidence of council activity coverage in school newspaper. 1 Point _____
- 2. Evidence of student council promotional advertisement. (Activities, events, etc.) 2 Points _____
- 3. Evidence of student council reports to faculty and/or administration. (Emails, letters, minutes, etc.) (1 point each; max of 2 reports) 2 Points _____

Subtotal _____/5

C. Student Council/Community Relations

- 1. Submit an article in the city paper covering a council event. 1 Point _____

Subtotal _____/1

Total: _____/8

III. Evaluations

A. Evaluation by Council

****Must be evident that it is completed at end of specified quarter.*

- 1. Evidence of evaluation each quarter of council meeting. (1 each quarter; 1 point per completed evaluation) 2 Points _____
- 2. Evidence of council member evaluating the advisor. 1 Point _____
- 3. Evidence of council evaluating the council's effectiveness as a whole. 1 Point _____
- 4. Evidence of council evaluating the executive board. 1 Point _____

Subtotal _____/5

B. Miscellaneous

- 1. Evidence of student body evaluating the council's effectiveness as a whole. 1 Point _____
- 2. Signed evidence of council evaluation by administration and school board. 2 Points _____

Subtotal _____/3

Total: _____/8

IV. Involvement

A. Council Activity

- 1. Submit detailed reports of two different major council projects. Reports must include 2 pages of content - a project form and further evidence. (Evidence can include a photo with affidavit, announcement, etc.) (4 points per project; max of two projects) 8 Points _____
- 2. Evidence of council planning, organization, and execution of an assembly. (Agendas, outlines, scripts, etc.) 4 Points _____

Subtotal _____/12

B. District Involvement

1. Evidence of district membership. (Certificate, payment of dues, etc.) 1 Point _____

2. Evidence of district workshop attendance. (Program, group photo, affidavit, etc.) (1 point per event; max of three events) 3 Points _____

Subtotal _____/4

C. IASC Involvement

1. Evidence of IASC membership. (Certificate, payment of dues, etc.) 1 Point _____

2. Evidence of attending last year's IASC State Convention. 3 Points _____

3. Evidence of Honor Council Book submission at last year's state convention. 2 Points _____

4. Evidence of participation in the IASC State Service Project for this year's state convention. (Copy of submission to president) 6 Points _____

Subtotal _____/12

C. Involvement Outside of Student Council

***Examples include: HOBY, Girls/Boys State, Rotary Youth Leadership, etc.

1. Evidence of member attending leadership camps outside of student council. (1 point per workshop; max of 2 workshops) 2 Points _____

4. Evidence of any other notable events that your council has been involved in or any other aspect not covered in the scorecard. Detailed evidence and affidavit is required. (1 point each; max of 6 submissions) 6 Points _____

Subtotal _____/8

Total: _____/36

OVERALL TOTAL _____/100

Honor Council Mini-Book Grand Total:

Mechanics _____ /48

Communications _____ /8

Evaluations _____ /8

Involvement _____ /36

Total _____ /100

Early Registration Bonus _____ /10

Grand Total _____ /100

Scores 20-49 will receive a certificate

Scores 50+ will receive a plaque

Evaluator Comments:
